
Policy Title:	Medical Insurance	Policy Version:	Final
Policy No:	3008	Approval Date:	July 2014
Original Submission Date:	July 2014	Effective Date:	September 29, 2016
Approval Body:	Academic Council	Revision Date:	September 2016

Policy Statement

All students are required to provide proof of active medical insurance while attending Acsenda School of Management. New students will automatically be enrolled into a medical coverage plan for 90 days on the first day of their first term if they do not provide proof of coverage and opt out of the program. If at any time the student is able to provide proof of coverage, they may apply to the broker to stop their coverage and the broker will be responsible for refunding any unused premiums.

Purpose

All students need proper medical insurance when studying in Canada. Therefore, it is important that Acsenda provide information to International students who may not be familiar with where they can obtain coverage. This policy is to ensure that all students have medical coverage.

Scope

Procedures

Applicants will be notified of the mandatory medical insurance coverage in their Letter of Acceptance. At time of registration, if students are unable to provide proof of medical coverage, the amount of 3 months of coverage will be collected and identified on their invoice. The student's information will then be submitted to the insurance underwriter on the 1st day of the term. The Marketing Team is responsible for ensuring that students understand this policy and the Registrar's Office will confirm this policy in writing in the Letter of Acceptance. Students are required to make sure that the suggested insurance is the appropriate coverage for their needs.

Opt Out

If students have already acquired medical insurance coverage (e.g., have MSP coverage, are covered under a parent's or spouse's plan, with travel insurance as visitor to Canada or similar coverage), they can opt out of the plan by providing a copy of the insurance policy to the Registrar's Office at time of registration. Students are expected to submit their application for BC Medical Coverage (MSP) before the end of their first term of study.

Calendar Copy

Acsenda School of Management requires that all students have valid medical insurance coverage while studying at the school. Residents of British Columbia are required to have medical insurance under the BC Medical Services Plan. Canadian students from other provinces may be able to maintain medical coverage from their home province. International students and those who have recently moved to BC have a three month waiting period and must obtain private medical insurance during this time before they can apply for MSP. International students are responsible for obtaining their own medical insurance but they can obtain information and guidance from the Admissions Officer. Applications for Medical Services Plan of BC can be found on the website: <http://www.health.gov.bc.ca/msp/>

Definition

These definitions apply to terms as they are used in this policy.

Word/Term	Definition
[Type text]	[Type text]
[Type text]	[Type text]

Related legislation

"Type Here"

Related policies

Policy Number	Policy Title
[Type text]	[Type text]
[Type text]	[Type text]

Responsibility

[Type text]

PROCEDURE

Policy Title:	[Type text]		
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APPENDICES

Policy Title:	[Type text]		
Policy No:	[Type text]	Policy Version:	[Type text]
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